

Top Ladies of Distinction, Incorporated
and
Top Teens of America

45th AREA III LEADERSHIP CONFERENCE

**TOP TEENS OF
AMERICA**
Awards Guide

Conference Theme:
Moving Onward &
Upward TOGETHER





Top Ladies of Distinction, Incorporated and Top Teens of America



45th AREA III
LEADERSHIP CONFERENCE
TOP TEENS OF AMERICA AWARDS
March 12-14, 2021

Conference Theme: “Moving Forward & Upward *TOGETHER*”

National Theme

“Celebrating our Legacy: Transforming Lives and Making a difference.....
One Teen, One Lady and One Community at a Time (TLC)”

**AWARD ENTRIES MUST BE SUBMITTED ELECTRONICALLY
BY DATE(S) DESIGNATED FOR EACH AWARD.
*HARD COPIES WILL NOT BE ACCEPTED! NO EXCEPTIONS!***

Lady Delores Clark, TTA Awards Committee Chairman

Lady Michele Davis, Area III Top Teens Advisor

Lady Stephanie E. Dunn, National Area III Director

Lady Sharon J. Beard, National President

*Area III Theme: “Working Together with Excellence, Commitment and Integrity
to Enhance a Legacy of Service”*

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AREA III ~ AWARDS CRITERIA ~ TOP TEENS

I. JUDGING

All judging in all categories will be done by outside judges.

II. SYN-LOD COMPETITION

- A. Area III TTA Awards will be judged at SYN LOD in 2021. No entries from the 2020 Area Conference will be sent to Syn-Lod.
- B. **Your Scrapbook entry for the 2021 Area III Conference must adhere to the National Guidelines Criteria for the Georgia Presswood Nelson Outstanding TTA Program of Work Award.**
- C. There can only be one winner for each award. There can be no ties.

III. SCRAPBOOKS

All scrapbooks submitted for judging at Area & Syn-Lod must adhere to the following criteria. Entries that do not meet these specifications may be disqualified.

- A. Emphasis should be placed on the five Thrusts. **(Briefly in no more than fifty words describe each program and/or project.)**
- B. All scrapbooks must contain a table of contents page and all pages within the Scrapbook must be numbered.
- C. Top Teen of the Year Scrapbook must contain a letter of endorsement from the chapter.
- D. All Chapter scrapbook covers must display the chapter's name, year and Conference Theme-
Area III: "Moving Forward & Upward *TOGETHER*"
- E. **All scrapbooks must be uploaded to designated location no later than 5PM ON FRIDAY, February 21, 2021**

III. PORTFOLIOS

All portfolios submitted for judging at Area & Syn-Lod must adhere to the following criteria. Entries that do not meet these specifications may be disqualified.

- A. Portfolio Outside Cover must display the Entrant's Name, Chapter and Year.
- B. All portfolios must contain a table of contents page and all pages within the portfolio must be numbered.

IV. TITLE PAGE

The Following information must be clearly defined on the TITLE PAGE (First page when ENTRY is opened):

- A. CHAPTER NAME – Include City, State
- B. CHAPTER PRESIDENT – Full Name
- C. TOP TEEN ADVISOR – Full Name
- D. NAME OF AWARD
- E. Year Submitted
- F. FULL NAME OF NOMINEE – If Applicable
- G. Conference Theme - "Moving Forward & Upward *TOGETHER*"

If these items are not VISIBLE, points will be deducted from total points awarded in other areas.

V. SPECIAL AWARDS

- A. Attendance awards will be presented to the chapter
 - 1. With the highest percentage of Ladies registered for the Area Conference. Please Note: **Host Chapters are excluded.**
 - 2. With highest percentage of Top Teens registered for the Area Conference. Please Note: **Host Chapters are excluded.**
- B. The Lady Vivian Mays TTA Membership Award will be presented to the Chapter that has the highest Top Teens percentage increase in membership for the Conference program year (***Conference program year begins the Monday after the second weekend in March and ends the Wednesday before the second weekend in March***). The percentage increase shall be calculated based on Chapter TTA membership for Conference credentials (**ratio of current year inductions to membership as of prior year**).
- C. The speaker's tournament, essay, scholarship and community service competitions are cash awards. See the forms for details.
- D. **TEENS MAY RECEIVE ONLY ONE CASH AWARD.**
- E. **THERE CAN ONLY BE ONE ENTRY PER CATEGORY PER CHAPTER.**

VII. DEADLINES

- A. Award entry forms must be **emailed as designated by Monday, February 1, 2021**
- B. Other entries must be forwarded electronically as designated by due date. Late submissions will not be accepted.

THERE WILL BE NO EXCEPTIONS.

CHAPTERS ARE ASKED TO ADHERE TO THESE GUIDELINES.



2021 45th Area III Leadership Conference TOP TEENS AWARDS ENTRY FORM

CHAPTER _____

PRESIDENT'S SIGNATURE _____

DATE SUBMITTED _____

Please check **only** the categories your chapter plans to enter:

Area Director's March of Dimes Award _____

Jacqueline Crawford TTA Scrapbook Award _____

Sharon Carpenter Outstanding TTA Chapter President Award _____

Joanne Gray Mr. & Miss Top Teen Award _____

Doris Johnson Essay Contest _____

Andrea Harris TTA Community Service Award _____

Oteal Gilmore Talent Competition _____

Ruth Payne Smith Speakers' Tournament _____

Mattie Stanton Top Teen of the Year Award _____

Carol J. Harris Outstanding TTA Chapter _____

Catherine E. Miles Outstanding Officer Leadership & Service Award _____

Mavis Merritt Mentoring Merit Award _____

Submit this FORM VIA EMAIL ONLY FOR RECEIPT BY FEBRUARY 1, 2021 to Awards Committee Chairman, Area III TTA Advisor AND Area III Administrative Assistant :

Lady Delores Clark, Area III TTA Awards Committee Chairman

630/569-2411; deeclarkdelta@comcast.net

Lady Michele Davis, Area III TTA Advisor

708/703-1858; Davismichele710@gmail.com

Lady Margaret Tolbert, Area III Administrative Assistant

708/738-7774; MLtolbert312@yahoo.com

EDNA MURRAY SCHOLARSHIP APPLICATIONS MUST BE RECEIVED BY FEBRUARY 1, 2021 AND EMAILED TO:

Lady Tonia Havard-Dew, Area III Scholarship Committee Chairman*

708/717-9871; DrTHavard.Dew@gmail.com

PLEASE RETAIN A COPY OF ALL FORMS SUBMITTED FOR YOUR RECORDS

TTA AWARDS LIST

1. MATTIE STANTON TOP TEEN OF THE YEAR AWARD
2. AREA DIRECTOR'S MARCH OF DIMES AWARD
3. EDNA MURRAY SCHOLARSHIP AWARD*
4. JACQUELYN CRAWFORD TTA SCRAPBOOK AWARD
5. SHARON CARPPENTER OUTSANDING TTA CHAPTER AWARD
6. JOANNE GRAY MR. AND MISS TOP TEEN AWARD
7. DORIS JOHNSON ESSAY AWARD
8. ANDREA HARRIS TTA COMMUNITY SERVICE AWARD
9. OTEAL GILMORE TALENT COMPETITION
10. RUTH PAYNE SMITH SPEAKERS' TOURNAMENT
11. CAROL J. HARRIS OUTSTANDING TTA CHAPTER PRESIDENT AWARD
12. CATHERINE E. MILES OUTSTANDING OFFICER LEADERSHIP AND SERVICE AWARD
13. ATTENDANCE AWARD
14. VIVIAN MAYS TTA MEMBERSHIP AWARD
15. MAVIS MERRITT MENTORING AWARD

MATTIE STANTON AWARD – TOP TEEN OF THE YEAR

Presented to an outstanding Top Teen who has demonstrated extraordinary service to Top Teens of America and the community

MEDIUM ~ SCRAPBOOK

Please adhere to guidelines and criteria stated on pages 3 through 5

The following information must be clearly defined on the TITLE PAGE (First page when ENTRY is opened):

- A. CHAPTER NAME, Area, Include City, State
- B. CHAPTER PRESIDENT, Full Name
- C. TOP TEEN ADVISOR, Full Name
- D. NAME OF AWARD
- E. YEAR SUBMITTED
- F. FULL NAME OF NOMINEE, If Applicable
- G. CONFERENCE THEME – “Moving Forward & Upward *TOGETHER*”

GUIDELINES

The applicant must:

- 1. Be an active Top Teen in a chapter that is in good standing at the Area and National levels.
- 2. Be an active member of a TTA chapter for at least two years.
- 3. Demonstrate qualities to represent the organization at any private or public function.
- 4. Provide a scrapbook of community activities (no more than ten pages -front to back).
- 5. Scrapbook must include involvement in TTA activities.
- 6. First page must include information requested above.
- 7. Second page must be application.
- 8. Scrapbook must include table of contents, news articles, copies of programs and two signed letters of recommendation.
- 9. The time frame is four (4) years.
- 10. Each chapter should submit no more than one candidate.

EVALUATION CRITERIA

Service to TTA (local, area, national)	50 points
Civic and charitable activities	20 points
Significant honors and awards	15 points
Documentation	15 points
TOTAL MAXIMUM POINTS	100 points

The Area winner will be submitted to National as part of the Area Director's Annual Report

AWARDS

WINNER	Gold Medallion and Certificate
1st Runner Up	Silver Medallion and Certificate
2nd Runner Up	Bronze Medallion and Certificate

**APPLICATION FOR THE LADY MATTIE STANTON
OUTSTANDING TOP TEEN OF THE YEAR AWARD**

Teen's Name _____

Address: _____

Chapter _____ Area _____

Date of Birth _____ Age _____ Grade _____

Year Inducted into TTA _____ Years Active in TTA _____

Area Conferences Attended: _____

.....
TTA Offices held (Year):

Local Offices: _____

Area Offices: _____

National Offices: _____

TTA Committee Chairman (indicate if Local, Area or National):

Memberships/Offices held in other organizations: _____

Community Service: _____

Honors/Awards: _____

TTA Advisor's Signature & Date: _____

TLOD Chapter President's Signature & Date: _____

AREA DIRECTOR'S MARCH OF DIMES AWARD

Presented to the Area III Chapter for Outstanding March of Dimes Activities

MEDIUM ~ SCRAPBOOK

Please adhere to guidelines and criteria stated on pages 3 through 5

The Following information must be clearly defined on the **TITLE PAGE** (First page when ENTRY is opened):

- A. CHAPTER NAME – Include City, State
- B. CHAPTER PRESIDENT – Full Name
- C. TOP TEEN ADVISOR – Full Name
- D. NAME OF AWARD
- E. YEAR SUBMITTED
- F. FULL NAME OF NOMINEE – If Applicable
- G. Conference Theme - “Moving Forward & Upward *TOGETHER*”

GUIDELINES

- 1. First page should be Title Page – See Above
- 2. Second Page (and additional pages) should describe activities for implementation of the TLOD/March of Dimes Healthy Choices Project – See Form.
- 3. List all other March of Dimes Projects you wish considered.

EVALUATION CRITERIA

- 1. All Documentation should be contained in a scrapbook.
- 2. Ten (10) points will be awarded for each March of Dimes project.
- 3. Two (2) points will be awarded for each project documented by newspaper, letter or program.
- 4. Highest number of points determines the winners.

AWARDS

FIRST PLACE	Plaque
SECOND PLACE	Certificate
THIRD PLACE	Certificate

AREA DIRECTORS MARCH OF DIMES AWARD - Healthy Choices Project Form

Chapter _____ TTA Advisor _____

Ten points for each March of Dimes project and two points for documentation will be awarded.

Describe activities below. (Documents should be contained in scrapbook).

1. Did your chapter implement the TLOD/March of Dimes Healthy Choices Project?

NAME OF PROJECT	DESCRIPTION OF ACTIVITIES

2. Other March of Dimes Projects (List below. Number each Project – Documentation for each project should be contained in scrapbook). **THIS FORM MAY BE DUPLICATED AS NEEDED.**

NAME OF PROJECT	DESCRIPTION OF ACTIVITIES

EDNA MURRAY SCHOLARSHIP AWARD

EVALUATION CRITERIA

PURPOSE

To provide talented high school seniors with additional opportunities to continue study above the high school level. Scholarship recipients are chosen on the basis of their high school records, character, leadership abilities, talents, community involvement and financial need.

Scholarship recipients may attend any accredited college, university or technical school of their choice within the United States and may select any course of study. The choice should be guided by the student's evaluation of his or her interests, needs, character and abilities.

QUALIFICATIONS AND ELIGIBILITY OF APPLICANTS

- A citizen of the United States
- A senior in a public, parochial, or private secondary school planning to enroll in a college, university, or technical school in the fall of the current year.
- A student who has selected an accredited school for continuing learning and meets all entrance requirements of the selected school.
- Possesses at least a B average.
- Has filed a completed copy of an application for scholarship with the Scholarship Committee Chairperson of Area III Top Ladies of Distinction, Inc., by **February 1, 2021**.

HOW TO APPLY

1. Each applicant must be a Top Teens member and obtain a scholarship application from his or her local Top Teens Sponsor, Top Teens Advisor or TLOD Chapter President.
2. All items on the application form must be completed and all necessary materials filed.

All scholarship applicants' materials must be received by February 1, 2021 and sent electronically to the Area III

Scholarship Committee Chairman: Lady Tonia Havard-Dew, DrTHavard.Dew@gmail.com; 708/717-9871

3. The decision of the Scholarship Selection Committee will be announced in March at the Area III Conference. Each scholarship award becomes official when the recipient is enrolled in college or the advanced school of choice.

The Awards are paid directly to the Teen. Scholarship recipients are to provide proof of enrollment information to the Area III Director so that authorization can be made to release checks to the Teen.

AWARDS

1st Place	\$1,500
2nd Place	\$1,000
3rd Place	\$ 500

2021 SCHOLARSHIP APPLICATION

Please complete and **return this form to the Chapter TTA Advisor**. Forms are to be forwarded by Chapter Top Teens Advisors to the Area III Scholarship Chairman to be **RECEIVED** by Monday, **February 1, 2021**.

Name _____
Last First Middle

Social Security Number- **Last four digits only** _____

Address _____ City _____ State _____ Zip _____ Area Code & Telephone _____

Date of Birth _____
Month Day Year Age Sex Place of Birth

Parent(s) or Guardian(s)

Name _____ Address _____ Relationship _____

High School Attended _____ Class Rank: _____ In _____ Graduates

S.A.T. or A.C.T. Scores _____ High School Grade Point Average _____

Are you a graduating senior of an accredited high school with a minimum of 16 academic units or credits?

_____ Yes _____ No

Extra-curricular activities/Special Programs/Anticipated College Major

Honors _____

List any school and/or community involvements

Are you an active Top Teen and how long have you been a member? _____

List part time or summer jobs

List hobbies and Talents

How many children including yourself are dependents in your family? _____

How many persons in your family work to support the family? _____

List two (2) persons (names and addresses) who are not relatives who will submit recommendations for you as to your needs, character, etc. Please identify their relationship to you and attach recommendations.

1.	_____		
	Name	Address	Relationship
2.	_____		
	Name	Address	Relationship

Attach a recommendation from your high school counselor or teacher noting character, personality traits, needs, special talents, etc., and a copy of your high school transcript.

Write at least 100 words stating your needs, why you want to attend college and how this scholarship could assist you for preparation for your future educational career. Remember to respond specifically to the essay instructions, and specifically about Top Teens of America activities. Please attach additional sheets as needed.

Applicant's Signature

Chapter Top Teen Advisor's Signature

DO NOT WRITE BELOW THIS LINE

Action Taken _____ Accepted () Denied () Canceled () Date _____
(MM/DD/YYYY) _____

COMMENTS: _____

Date Requested _____ Date Received _____

<p>Area III Scholarship Chairman Lady Tonia Havard-Dew DrTHavard.Dew@gmail.com 708/717-9871</p>	<p>National Area III Director Lady Stephanie E. Dunn Tlodareadirector313@gmail.com 773/512-8521</p>
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Due: Monday, February 1, 2021

JACQUELINE CRAWFORD TTA SCRAPBOOK AWARD

Presented to a TTA Chapter for Outstanding Scrapbook

MEDIUM ~ SCRAPBOOK and ANNUAL REPORT

Please adhere to guidelines and criteria stated on pages 3 through 5

The Following information must be clearly defined on the **TITLE PAGE** of the Scrapbook and Annual Report (First page when ENTRY is opened):

- A. CHAPTER NAME, AREA– Include City, State
- B. CHAPTER PRESIDENT – Full Name
- C. TOP TEEN ADVISOR – Full Name
- D. NAME OF AWARD
- E. YEAR SUBMITTED
- F. FULL NAME OF NOMINEE – If Applicable
- G. Conference Theme- “Moving Forward & Upward *TOGETHER*”

If these items are not clear, points will be deducted from total points awarded in other areas.

GUIDELINES

- 1. The Scrapbook Report should cover only one year. (March 2020 to March 2021).
- 2. All work is to be done only by Top Teens with the supervision of the TTA Advisor.
- 3. Use of the Conference Theme is mandatory.
- 4. The contents of the Scrapbook must include the TTA Program of Work.
- 5. See pages three (3) and four (4) for Area III Scrapbook Criteria.
- 6. **Your Scrapbook entry for Area III must adhere to the National guidelines for the Georgia Presswood Nelson Award.**

EVALUATION CRITERIA

Cover Originality **5 Points**

Layout **5 Points**

Carrying out the Theme

Labeling of Materials

Organization

Table of Contents

Page Numbers

National TTA Program	30 Points
Mentoring Program	
March of Dimes Walk America	
Healthy Choices Youth Conference	
Sickle Cell Projects	
Literacy Projects	
Program Involvement: Based on National Program of Work	20 Points
Senior Citizens	
Status of Women	
Community Beautification	
Community Partnerships	
Involvement in TLOD Special, Local & National Projects	20 Points
NAACP	
UNCF	
NCNW	
Sickle Cell Initiatives	
TLOD Literacy Program	
Other Activities Within TTA	20 Points
Local Induction	
Area Conference Attendance	
Scholarship & Award Participation	
Civic and Social Involvement	
Total Maximum Points	100 Points

AWARDS	
FIRST PLACE	PLAQUE
SECOND PLACE	CERTIFICATE
THIRD PLACE	CERTIFICATE

SHARON CARPENTER OUTSTANDING TTA CHAPTER AWARD

Presented to a TTA Chapter for Outstanding Overall Performance

GUIDELINES

The TTA Annual Report will be used along with chapter scrapbook to evaluate the chapter's overall program for the year and in determining the Outstanding TTA Chapter Award. The TTA Annual Report should be in narrative form and cover activities of the chapter from March 2019 to March 2021. All pictures and newspaper clippings should be included in your scrapbook, not in your Annual Report. All dates on the newspaper articles should be clearly visible.

MEDIUM ~ END OF YEAR ANNUAL TTA CHAPTER REPORT

Please adhere to guidelines and criteria stated on pages 3 through 5

The Following information must be clearly defined on the TITLE PAGE (First page when ENTRY is opened):

- A. CHAPTER NAME – Include City, State
- B. CHAPTER PRESIDENT – Full Name
- C. TOP TEEN ADVISOR – Full Name
- D. NAME OF AWARD
- E. YEAR SUBMITTED
- F. FULL NAME OF NOMINEE – If Applicable
- G. Conference Theme - "Moving Forward & Upward *TOGETHER*"

EVALUATION CRITERIA

I. Implementation of National TTA Program Activities **30 Points**

A. Top Teens of America Program – EXCEL **5 Points**

Exceptional	5 points
Above Average	4 points
Average	3 Points
Below Average	2 Points
Minimum	1 Point

B. TTA/TLOD Mentoring Program **5 Points**

Exceptional	5 points
Above Average	4 points
Average	3 Points
Below Average	2 Points
Minimum	1 Point

C. March of Dimes Walk America 5 Points

Exceptional	5 points
Above Average	4 points
Average	3 Points
Below Average	2 Points
Minimum	1 Point

D. Healthy Choices Youth Conference 5 Points

Exceptional	5 points
Above Average	4 points
Average	3 Points
Below Average	2 Points
Minimum	1 Point

E. Sickie Cell Projects 5 Points

Exceptional	5 points
Above Average	4 points
Average	3 Points
Below Average	2 Points
Minimum	1 Point

F. Literacy Projects 5 Points

Exceptional	5 points
Above Average	4 points
Average	3 Points
Below Average	2 Points
Minimum	1 Point

II. Chapter Involvement in TLOD Program of Work 20 Points

A variety of programs(projects organized and supervised by TLOD nationally and totally in the thrust areas.)

A. Senior Citizens 5 Points

Exceptional	5 points
Above Average	4 points
Average	3 Points
Below Average	2 Points
Minimum	1 Point

B. Status of Women 5 Points

Exceptional	5 points
Above Average	4 points
Average	3 Points
Below Average	2 Points
Minimum	1 Points

C. Community Beautification **5 Points**

Exceptional	5 points
Above Average	4 points
Average	3 Points
Below Average	2 Points
Minimum	1 Point

D. Community Partnerships **5 Points**

Exceptional	5 points
Above Average	4 points
Average	3 Points
Below Average	2 Points
Minimum	1 Point

III. Involvement in TLOD Special Local and National Projects **30 Points**

A. NAACP **6 Points**

Exceptional	6 points
Above Average	5 points
Average	3 Points
Below Average	2 Points
Minimum	1 Point

B. NCNW **6 Points**

Exceptional	6 points
Above Average	5 points
Average	3 Points
Below Average	2 Points
Minimum	1 Point

C. UNCF **6 Points**

Exceptional	6 points
Above Average	5 points
Average	3 Points
Below Average	2 Points
Minimum	1 Point

D. TLOD Literacy **6 Points**

Exceptional	6 points
Above Average	5 points
Average	3 Points
Below Average	2 Points
Minimum	1 Point

E. Sickle Cell Initiative **6 Points**

Exceptional	6 points
Above Average	5 points
Average	3 Points
Below Average	2 Points
Minimum	1 Point

IV. Activities within TTA **20 Points**

A. Area Conference attendance and participation **5 Points**

Exceptional	5 points
Above Average	4 points
Average	3 Points
Below Average	2 Points
Minimum	1 Point

B. Local Inductions **5 Points**

Exceptional	5 points
Above Average	4 points
Average	3 Points
Below Average	2 Points
Minimum	1 Point

C. Scholarship and Awards Participation **5 Points**

Exceptional	5 points
Above Average	4 points
Average	3 Points
Below Average	2 Points
Minimum	1 Point

D. Civic and Social Community involvement **5 Points**

Exceptional	5 points
Above Average	4 points
Average	3 Points
Below Average	2 Points
Minimum	1 Point

AWARDS

FIRST PLACE	PLAQUE
SECOND PLACE	CERTIFICATE
THIRD PLACE	CERTIFICATE

JOANNE GRAY MR. & MISS TOP TEEN AWARD

Presented to the male and female Top Teen who best exemplifies the ideals of Top Teens of America

MEDIUM ~ SCRAPBOOK

Character reference (must be obtained from an active TLOD local chapter member)

Please adhere to guidelines and criteria stated on pages 3 through 5

The Following information must be clearly defined on the **TITLE PAGE** (First page when ENTRY is opened):

- A. CHAPTER NAME – Include City, State
- B. CHAPTER PRESIDENT – Full Name
- C. TOP TEEN ADVISOR – Full Name
- D. NAME OF AWARD
- E. YEAR SUBMITTED
- F. FULL NAME OF NOMINEE – If Applicable
- G. Conference Theme - “Moving Forward & Upward *TOGETHER*”

If these items are not clear, points will be deducted from total points awarded in other areas.

GUIDELINES

- 1. Title Page – First Page of Scrapbook – See Above
- 2. Application should be Second Page of Scrapbook
- 3. Only one entrant for Mr. Top Teen and one entrant for Miss Top Teen from a chapter.

EVALUATION CRITERIA

- 1. TTA Performance at local level (include attendance and projects participated in documented and signed by local TTA President and TTA Advisor) **30 Points**
- 2. 200 word, typed essay on the Area Philosophy: **30 Points**
“Area III: Working Together with Excellence, Commitment and Integrity to Enhance a Legacy of Service”.
Community service - Outside TTA (School, Church or Other Civic Service); **30 Points**
Must have documentation
- 3. Character reference (must be obtained from an active TLOD local chapter member) **10 Points**

Total Maximum Points = **100 Points**

AWARDS

FIRST PLACE	PLAQUE
SECOND PLACE	CERTIFICATE
THIRD PLACE	CERTIFICATE

Please Note: Only ONE entrant for Mr. Top Teen and one entrant for Miss Top Teen per chapter

JO ANNE GRAY ~ MR. AND MISS TOP TEEN APPLICATION

NAME OF CHAPTER _____ TTA ADVISOR _____

ADDRESS _____ CITY/STATE/ZIP CODE _____

TELEPHONE _____

Number of Years in TTA _____ Offices held in TTA: Chapter _____

Area _____

National _____

School Activities

Community/Civic Involvement

Special Honors/Awards

Future Goals

Place application as Second Page of Book

Due: Monday,
February 1, 2021

Return completed application electronically to:

Lady Michele Davis
Area III TTA Advisor
708/703-1858
davismichele710@gmail.com

DORIS JOHNSON ESSAY CONTEST

The Essay Competition is designed to stimulate growth towards maturity by inviting Top Teens to think seriously about current issues directly affecting their lives. Participation will aid Top Teens in developing skills that will enhance their confidence in expressing views through written communication.

MEDIUM ~ WRITTEN ESSAY ~ SEE GUIDELINES

Please adhere to guidelines and criteria stated on pages 3 through 5

The Following information must be clearly defined on the **TITLE PAGE** (First page when ENTRY is opened):

- A. CHAPTER NAME , AREA– Include City, State
- B. CHAPTER PRESIDENT – Full Name
- C. TOP TEEN ADVISOR – Full Name
- D. NAME OF AWARD
- E. YEAR SUBMITTED
- F. FULL NAME OF NOMINEE – If Applicable
- G. ESSAY TOPIC

If these items are not clear, points will be deducted from total points awarded in other areas.

GUIDELINES

I. The applicant must:

- A. Be an active Top Teen in good standing on the local, area, and national levels;
- B. Be an active Top Teen for at least one year in a chapter that is in good standing at the Area and National levels;
- C. Submit an essay adhering to the guidelines of the TTA Essay Contest;
- D. Use the designated topics.

II. Application Procedure

- A. Submit the completed essay to your Top Teens Advisor who must submit it for LOCAL judging no later than **Monday, February 1, 2021**
- B. **There will be only ONE Essay Entry allowed per chapter.**

III. Essay Guidelines

- A. A 600 to 1,000 word essay on the selected topic
- B. Must be type written on 8.5 x 11 size paper
- C. Cover Page – Title Page – For identification purposes – Not Part of Essay

START OF ESSAY

- D. Triple space between the title and the first line of copy
- E. Use a five (5) space paragraph indentation
- F. Double space the copy
- G. There should be a one (1) inch margin at the top, sides and bottom of each page
- H. Provide a bibliography to document your research sources.

- IV. Judging – A panel of impartial judges will judge all essays; Essays will be judged on:
- A. Adherence to Theme
 - B. Punctuation
 - C. Neatness
 - D. Originality
 - E. Spelling
 - F. Organization
 - G. Points will be deducted if essay is not within the 600 -1000 word range.

EVALUATION CRITERIA

- | | |
|-----------------------|-----------|
| 1. Adherence to Topic | 20 Points |
| 2. Neatness | 10 Points |
| 3. Spelling | 10 Points |
| 4. Punctuation | 20 Points |
| 5. Originality | 20 Points |
| 6. Organization | 20 Points |

TOTAL MAXIMUM POINTS **100 Points**

Top Teens Advisors should submit each Chapter essay to:

Lady Delores Clark, Area III TTA Awards Committee Chairman

847/746-2411 h
630/569-2411 c
deec Clarkdelta@comcast.net

Deadline for Receipt: Monday, February 1, 2021

AWARDS

FIRST PLACE	PLAQUE & \$150.00
SECOND PLACE	CERTIFICATE & \$100.00
THIRD PLACE	CERTIFICATE & \$50.00

2019-2021 NATIONAL TOPICS FOR TTA ESSAY & SPEAKERS TOURNAMENT

1. **“Participation is Our Foundation as Leaders of Tomorrow”** How has being a part of the Top Teens of America program prepared you to be leader? How are you becoming a force for positive change and improvement?
2. **“Keep America Beautiful”** How has climate change and human activities impacted the condition of our planet? What can teens do to improve and beautify their environment and communities?
3. **“Keeping Up with the Kardashians”** Are Teens experiencing more social anxiety and lower self-esteem as a result of social media? Are Teens socialized to compare themselves to other people?
4. **“Can we Talk?”** How has texting impacted social skills and communication? Does texting affect grammar?
5. **“Blackish”** Is it important to create a sense of ethnic identity for Top Teens? How do we honor the heritage while preparing to embrace the future?
6. **“Dress for Success?”** Are dress codes and school uniforms useful tools for helping students focus on education instead of clothes? Do school uniforms restrict freedom of expression of students?
7. **“Election 2020”** Why is voting important? What advice would you give a Presidential Candidate? What are the biggest challenges facing this country?

ANDREA HARRIS TTA OUTSTANDING COMMUNITY SERVICE AWARD

Presented to an Area III TTA member for outstanding service

MEDIUM ~ PORTFOLIO

Please adhere to guidelines and criteria stated on pages 3 through 5

The Following information must be clearly defined on the **TITLE PAGE** (First page when ENTRY is opened):

- A. CHAPTER NAME – Include City, State
- B. CHAPTER PRESIDENT – Full Name
- C. TOP TEEN ADVISOR – Full Name
- D. NAME OF AWARD
- E. Year Submitted
- F. FULL NAME OF NOMINEE – If Applicable
- G. Conference Theme – “Moving Upward & Upward *TOGETHER*”

If these items are not clear, points will be deducted from total points awarded in other areas.

GUIDELINES

The purpose of the Service Award is to encourage all Top Teens in Area III to participate in community service projects.

EVALUATION CRITERIA

- 1. Ten (10) points will be awarded for each service project.
- 2. Two (2) points will be awarded for each project documented by newspaper, letter, programs or certificates.
- 3. Two (2) points will be awarded for each service hour.
- 4. Points for the service projects and the service hours will be added together with the points for documentation in order to determine the winners.
- 5. First place winner with at least 100 documented community service hours will receive the \$150.00 monetary award. The monetary award is reduced if the hours are less than 100.

NOTE: Complete the attached application form and submit with entry.

Place application as the second (or more) page(s) of nominee's documentation booklet.

Awards:

	<i>100 + Service Hours</i>	<i>Less than 100 Service Hours</i>
FIRST PLACE	PLAQUE & \$150	PLAQUE & \$100
SECOND PLACE	CERTIFICATE & \$100	CERTIFICATE & \$75
THIRD PLACE	CERTIFICATE & \$50	CERTIFICATE & \$50

ANDREA HARRIS OUTSTANDING COMMUNITY SERVICE AWARD APPLICATION

NAME OF CHAPTER _____

TEEN'S NAME _____

ADVISOR'S SIGNATURE _____

Ten (10) points for each service project; two (2) points for documentation(s); and two (2) points for each service hour will be awarded. **THIS FORM MAY BE DUPLICATED.**

1. A. Type of Projects (Brief Description)

B. Documentation

C. Number of Hours on Project _____ TOTAL POINTS _____

2. A. Type of Projects (Brief Description)

B. Documentation

Number of Hours on Project _____ TOTAL POINTS _____

3. A. Type of Projects (Brief Description)

B. Documentation

C. Number of Hours on Project _____ TOTAL POINTS _____

TOTAL SERVICE AWARD POINTS _____

OTEAL GILMORE TALENT COMPETITION

GUIDELINES

AUDITIONS

1. Each chapter may have ONLY ONE talent show ENTRY. Each entry must audition by submitting an AUDITION TAPE OF THE ACT to qualify to be a contestant.
2. Each presentation may not exceed five (5) minutes. Points will be deducted for exceeding the time limit (2 points for each minute over 5).
3. An "In-house DJ" will be provided. Any music (i.e. CD's, tapes) must be provided by the participant and forwarded in advance electronically within 24 hours of request.
4. Winners should be in attendance at all Conference joint functions and be prepared to be called upon to perform during Conference as deemed appropriate by the National Area III Director.

Evaluation Criteria

	Categories	Areas of Evaluation	
_____	Dramatization	Evidence of Preparation	_____
		Originality	_____
_____	Dance	Performance	_____
		Appearance	_____
_____	Instrumental	Points Awarded	_____
		Points Deducted	_____
_____	Oration		
_____	Vocal	Total Points	_____

POINT SCORING SYSTEM

Outstanding	25
Excellent	20
Good	15
Satisfactory	10
Maximum Points	100

AWARDS

FIRST PLACE	PLAQUE
SECOND PLACE	CERTIFICATE
THIRD PLACE	CERTIFICATE

OTEAL GILMORE TALENT COMPETITION ENTRY FORM

NAME OF CHAPTER _____

TTA ADVISOR _____

NAME OF PARTICIPANTS: _____

CATEGORY: (Please check one)

_____ DRAMATIZATION

_____ DANCE

_____ INSTRUMENTAL

_____ ORATION

_____ VOCAL

TITLE OF ENTRY OR GROUP: _____

BRIEF DESCRIPTION OF FEATURE: _____

Will you use recorded music? _____

TTA Advisors Signature

Date

Please return this **FORM** and electronic viewing sample to the *Area III TTA Advisor* by
February 1, 2021

Lady Michele Davis, Area III TTA Advisor

708/703-1858

Davismichele710@gmail.com

RUTH PAYNE SMITH SPEAKERS' TOURNAMENT

The Speakers' Tournament is designed to stimulate growth towards maturity by asking the Teens to think seriously about their commitment to community service. Participation will provide the Teens an opportunity to develop their skills and confidence in effective verbal communication. Chapter Presidents and TTA Advisors are encouraged to create more interest and enthusiasm for this activity by actively supporting local chapter, competition. Local eliminations should be held for the selection of the chapter's representative for the Area Speakers' Tournament.

GUIDELINES

1. Eligible entrant must be an active, financial top teen for at least one year at the time of entry at area and be in a chapter that is in good standing at the area and national levels.
2. Speakers must compose their own speeches with proper acknowledgements and quotes and/or paraphrases. The topics for this year's competition are attached. It is permissible and encouraged for speakers to use quotations from reputable sources.
3. Upon arrival on the designated day/time of the competition, each speaker must sign in via designated link using the email address submitted on the original application, providing his/her name, chapter, and title of speech.
4. Each speaker is required to send a copy of his/her speech electronically to TTA Awards Chairman prior to the judging.
5. The speech manuscript must have a Cover Sheet that has the Entrant's Name, Chapter Name, Area, city/state, Advisor and Speech Topic.
6. Each speaker will be allowed three (3) to five (5) minutes. Longer or shorter speeches will be penalized.
7. Speakers will be judged on the basis of 100 points. Contents of the presentation will count for 50% and delivery of the presentation will count for 50%.
8. Speakers must deliver, from memory, the oration to a panel of judges. **Speeches may not be read.**

EVALUATION CRITERIA

Contents/Composition

Related to subject	10 Points
Originality	10 Points
Logical sequence	10 Points
Choice of words	10 Points
Structure and Grammar	10 Points
Delivery	
Pronunciation/articulation	10 Points
Poise/posture/confidence	10 Points
Expressive communication	10 Points
Within time allotment	10 Points
Presented without notes	10 Points

AWARDS

FIRST PLACE	PLAQUE & \$300.00
SECOND PLACE	CERTIFICATE & \$150.00
THIRD PLACE	CERTIFICATE & \$75.00

RUTH PAYNE SMITH SPEAKERS' TOURNAMENT *(Additional Tips)*

Preparing the Speech

1. Well in advance, thoughtfully choose your subject.
2. Think and read extensively before you begin the construction of your speech.
(Caution: Think about the subject before you start reading or you will be overcome with too many ideas or at least more than you can use)
3. Ask yourself questions about the subject. These questions could well form the skeleton outline of your speech.
4. Consult your school and public libraries for resource material.
5. Take notes on what you read.
6. Observe and talk with others.
7. Consider the audience. Will they be interested in the subject? What will they know about the subject? What will be their attitude toward the subject?
8. Determine your aim or objective. Do you want to interest, inform, stimulate, convince or persuade?
9. In one sentence, state the main purpose or idea.
10. Outline your speech. Consider the introduction, the body and the conclusion
11. Select words that express exactly what you mean. Include quotations, questions, illustrations, comparisons, and contrasts.

Promotion

The Top Teens Advisors should:

- Provide sufficient copies of these rules and regulations for the Teen Chapter Members.
- Designate a time, perhaps during the Teen Chapter meeting, as well as the TLOD Chapter meeting, to emphasize the tournament and its purpose.
- Announce dates and places of training sessions.
- Draft TLOD members as coaches.
- Give recognition to all participants by allowing them to speak to their peers as well as the TLOD local chapter.
- Hold eliminations to choose the one representative from each chapter.
- Choose at least three judges. If possible, people outside the TLOD organization should be enlisted to judge.
- Urge the Top Teens President to help promote the tournament.
- Urge the TLOD President to help promote the tournament.
- Teen must memorize speech. No notes or electronic devices may be used.

CONTESTANT BIOGRAPHICAL INFORMATION FORM

RUTH PAYNE SMITH TTA SPEAKERS TOURNAMENT ENTRY FORM

Please submit this form to the **Area III TTA Advisor by Monday, February 1, 2021**

Chapter _____

Title of Speech _____

Teen's Name _____

First

Middle

Last

Address _____

City/State/Zip Code

Email Address _____

Telephone _____ Age _____

Advisor's Name _____

Address _____ Telephone (Area Code) _____

Chapter President's Name _____

Address _____ Telephone (Area Code) _____

TTA Sponsor's Signature _____

Teen's Signature _____

Submit this form along with a copy of your speech electronically to the Chapter TTA Advisor.

All materials are due to the Area III Advisor by February 1, 2021.

Lady Michele Davis

Area III TTA Advisor

708/703-1858

Davismichele710@gmail.com

CAROL J. HARRIS OUTSTANDING TOP TEENS CHAPTER PRESIDENT AWARD

Presented to the Top Teens Chapter President who has demonstrated outstanding leadership and service.

Nominees must have completed one year of service in office.

MEDIUM ~ PORTFOLIO

Nominees must have a letter of endorsement from the TLOD Chapter President and the Chapter Top Teens Advisor

Please adhere to guidelines and criteria stated on pages 3 through 5

The Following information must be clearly defined on the TITLE PAGE

(First page when ENTRY is opened):

- A. CHAPTER NAME – Include City, State
- B. CHAPTER PRESIDENT – Full Name
- C. TOP TEEN ADVISOR – Full Name
- D. NAME OF AWARD
- E. Year Submitted
- F. FULL NAME OF NOMINEE – If Applicable
- G. Conference Theme- “Moving Forward & Upward *TOGETHER*”

If these items are not clear, points will be deducted from total points awarded in other areas.

GUIDELINES & EVALUATION CRITERIA

I. Leadership Ability

30 Points

- A. Effectiveness as TTA Chapter President; serves as a peer role model to encourage chapter teens to excel, commit, develop new service projects and empowers his/her chapter members to exceed in excellence to the best of his/her ability on local, area and national levels.
- B. Effectiveness as TTA Chapter President (detailed in writing by the Chapter TTA Advisor)
- C. Membership Involvement and Improvement in chapter functioning:

Exceptional	5-30 Points
Above Average	15-24 Points
Average	1 -14 Points

II. Service to TOP TEENS 40 Points

- A. Attendance and participation in local, area, and national meetings
- B. Attendance and participation at other TOP TEEN/TLOD sponsored activities/events
- | | |
|---------------|--------------|
| Exceptional | 35-40 Points |
| Above Average | 15-34 Points |
| Average | 1 -24 Points |

III. Contribution as TTA President 30 Points

- A. Major accomplishments during tenure:
- | | |
|---------------|--------------|
| Exceptional | 5-30 Points |
| Above Average | 15-24 Points |
| Average | 1-14 Points |

Support materials must be included in the form of a portfolio, with photos and write-ups, etc.

NOTE: Nominees must have a letter of endorsement from the TLOD Chapter President **and** the Chapter TTA Advisor.

Total Maximum **100 Points**

AWARDS	
1st Place Winner	Plaque
2nd Place Winner	Certificate
3rd Place Winner	Certificate

The Lady Mavis Merritt Mentoring Merit Award is awarded to a Top Teen of Area III who exemplifies the qualities of being an exceptional mentor to Top Teens in chapter, area, educational, social and community participation.

MEDIUM ~ PORTFOLIO

Please adhere to guidelines and criteria stated on pages 3 through 5

The following information must be clearly defined on the **TITLE PAGE** (First page when ENTRY is opened):

- A. CHAPTER NAME – Include City, State
- B. CHAPTER PRESIDENT – Full Name
- C. TOP TEEN ADVISOR – Full Name
- D. NAME OF AWARD
- E. YEAR SUBMITTED
- F. FULL NAME OF NOMINEE – If Applicable
- G. Conference Theme- “Moving Forward & Upward TOGETHER”

GUIDELINES

- 1) Active for at least one (1) program year in a chapter that is in good standing on the Area and National levels.
- 2) He or she attends chapter and area meetings and events
- 3) Serves as an elected or appointed officer in his or her chapter
- 4) Recruited teens for the chapter and serves as a mentor for other teens
- 5) Is cooperative and willing to serve
- 6) The Teen must have a recommendation from a counselor or local teacher familiar with his or her educational participation in his or her school.
- 7) The Teen must have a verified record of his or her participation in the local chapter, including number of teens recruited and mentored. This form must be signed by the TTA advisor of his or her chapter
- 8) The Teen must be recommended by a lady from his chapter, **preferably** his or her mentor.

EVALUATION CRITERIA

The Teen must have two documented activities in the programmatic thrusts mentoring

Senior Citizens	10 points	_____
Beautification	10 points	_____
Status of Women	10 points	_____
Community Partnerships	10 points	_____
Top Teens Mentoring	10 points	_____
Total	50 possible points	

The Teen must have one activity in each project

Sickle Cell	5 points	_____
Literacy	5 points	_____
UNCF	5 points	_____
NAACP	5 points	_____
NCNW	5 points	_____

Total 25 possible points

The Teen must have presented a workshop on one of the ExCEL mantras and submit a summary of the workshop he or she presented.

10 Points _____

The Teen must submit an essay of 100 words indicating his/ her participation as a mentor in chapter, area, school related activities, and community participation

15 Points _____

Total points available 100

TOTAL _____

AWARDS

- | | |
|-----------------------|-------------|
| 1ST PLACE | PLAQUE |
| 2 ND PLACE | CERTIFICATE |
| 3 RD PLACE | CERTIFICATE |

CATHERINE E. MILES OUTSTANDING OFFICER LEADERSHIP AND SERVICE AWARD

Presented to an outstanding Top Teen who has demonstrated extraordinary service to Top Teens of America and the community

MEDIUM: SCRAPBOOK

Please adhere to guidelines and criteria stated on pages 3 through 5

The following information must be clearly defined on the TITLE PAGE (First page when ENTRY is opened):

- A. CHAPTER NAME, Area, Include City, State
- B. CHAPTER PRESIDENT, Full Name
- C. TOP TEEN ADVISOR, Full Name
- D. NAME OF AWARD
- E. YEAR SUBMITTED
- F. FULL NAME OF NOMINEE, If Applicable
- G. CONFERENCE THEME – ““Moving Forward & Upward *TOGETHER*”

GUIDELINES

The applicant must:

- 1. Be an active member of a TTA chapter for at least two years.
- 2. **Applicant does not have to be the Chapter President to be eligible for this award.**
- 3. Represents the TLOD/TTA in respectful and honorably on all occasions.
- 4. Provide a scrapbook of TTA and community activities (no more than ten pages -front to back).
- 5. First page must include information requested above.
- 6. Second page must be application.
- 7. Scrapbook must include table of contents, news articles, copies of programs and two signed letters. of recommendations. One letter should be from the TTA Advisor. The President or Mentor may write the second letter.
- 8. The officer served as an officer the last two conference (2) years.
- 9. Each chapter should submit no more than one candidate.

EVALUATION CRITERIA (Within 4 years of membership)

Service to TTA as an Officer (Local, Area or National) (Service should reflect the MOMENTUM/EXCEL Program)	35 points
2 Letters of Recommendation	20 points
Evidence of Community Involvement outside of TLOD/TTA	10 points
Documentation sequence	10 points
Minimum of 150 service points	20 points
Evidence of Mentor/Mentee Connection	5 points
TOTAL MAXIMUM POINTS	100 points

The Area winner will be submitted to National as part of the Area Director's Annual Report

AWARDS

Winner	Plaque and Certificate
1 st	Certificate
2nd	Certificate

**APPLICATION FOR THE CATHERINE E. MILES OUTSTANDING
OFFICER LEADERSHIP & SERVICE AWARD**

Teen's Name _____

Address: _____

Chapter _____ Area _____ Date of Birth _____

Age _____ Grade _____ Year Inducted into TTA _____

Years Active in TTA _____

Area Conferences Attended: _____

.....
TTA Offices held (Year):

Local Offices: _____

Area Offices: _____

National Offices: _____

TTA Committee Chairman (indicate if Local, Area or National):

Memberships/Offices held in other organizations:

Community Service:

Honors/Awards:

TTA Advisor's Signature & Date: _____

TLOD Chapter President's Signature & Date:

ATTENDANCE AWARD

The Attendance Award will be presented to the chapter with the highest percentage of Top Teens registered for the Area Conference. Please Note: **Host Chapters are excluded.**

NOTE: TO BE COMPLETED BY AWARDS COMMITTEE WITH INFORMATION FROM
AREA III FINANCIAL SECRETARY

CHAPTER NAME	Number of Top Teens Per Credentials	Number of Top Teens in Attendance at Conference	Percentage
Cardinal			
Chicago			
Chicago West Loop			
Confluence			
East St. Louis			
Ebony			
Evergreen Park			
Lincoln Park Chicago			
Midway Chicago			
Milwaukee			
North Shore			
Saint Louis			
Skyline Metropolitan			
South Suburban Chicago			
West Suburban Chicago			
Will County Black Diamond			

Winner: _____ Chapter

2nd Place: _____ Chapter

3rd Place: _____ Chapter

AWARDS

1st Place Winner
2nd Place Winner
3rd Place Winner

Plaque
Certificate
Certificate

The Lady Vivian Mays TTA Membership Award will be presented to the Chapter that has the highest Top Teens percentage increase in membership for the Conference program year (***Conference program year begins the Monday after the second weekend in March and ends the Wednesday before the second weekend in March***). The percentage increase shall be calculated based on Chapter TTA membership for Conference credentials (**ratio of current year inductions to membership as of prior year**).

NOTE: TO BE COMPLETED BY AWARDS COMMITTEE WITH INFORMATION FROM AREA III FINANCIAL SECRETARY

CHAPTER NAME	Number of Top Teens March 2020	Number of Top Teens Inducted March 2020 to March 2021	Membership Percentage Increase
Cardinal			
Chicago			
Chicago West Loop			
Confluence			
East St. Louis			
Ebony			
Evergreen Park			
Lincoln Park Chicago			
Midway Chicago			
Milwaukee			
North Shore			
Saint Louis			
Skyline Metropolitan			
South Suburban Chicago			
West Suburban Chicago			
Will County Black Diamond			

AWARDS

1st Place Winner
2nd Place Winner
3rd Place Winner

Plaque
Certificate
Certificate

Winner: _____ Chapter

2nd Place: _____ Chapter

3rd Place: _____ Chapter